Missouri
Department
of Transportation



2309 Barrett Station Road Ballwin, MO 63021 (314) 301-1440 athena.nance@ modot.mo.org

## ADDENDUM 001 REQUEST FOR BID D610-148-RB JANITORIAL SERVICES FOR DISTRICT OFFICE AND BARRETT STATION COMPLEX

Offerors shall acknowledge receipt of Addendum 001 (ONE) by signing & including with the original bid. The due date for receipt of this bid remains the same as per the original. Accordingly, the following clarifications, questions and answers are believed to be of general interest to all potential bidders. All terms and conditions remain unchanged and in full force.

## **Questions and Answers**

Name and Title of Signer (Print or type)	Name and Title of Department Authority
(i fill of type)	Athena Nance
	Senior Procurement Agent
	MoDOT – District 6 St. Louis
	Missouri Department of Transportation
	Athena Nance tm
Signature of person authorized to sign	Authorizing Signature
Date Signed:	Date Signed: May 28, 2010

THIS PAGE MUST BE SIGNED AND RETURNED

- 1) How many venetian blinds are there in the 1590 Woodlake Location? **Answer: Approx. 114 exterior and no interior.**
- 2) Will these need to be dust and cleaned with clean meaning removing from windows?

  Answer: No Clean in place
- 3) Will feminine product machines located in the 1590 Woodlake Location be the responsibility of contractor or MoDOT.

Answer: MoDOT will be responsible for upkeep of machines.

4) How often will the striping and waxing of restroom floors be done in the 1590 Woodlake Location?

Answer: Twice a year and buffed as needed.

- 5) Please clarify how often carpet cleaning will be done in the 1590 Woodlake Location? Answer: Monthly, Quartly, and Semi annually.
- 6) Please clarify the flooring per square feet in the 1590 Woodlake Location in regards to VCT for clay and ceramic tiles?

Answer: Reference the numbers in the original bid package, page 3 section 1.2. There were no additions or changes since then.

7) Is there restricted access to certain location within the 1590 Woodlake Location? And if so, what time will be the best for janitor to enter?

Answer: 3:00 PM

8) Reference section 6.5.c page 9. Clarify-Thoroughly wash and clean all light fixtures, lenses and light tubes.

Answer: Dust only – Do not open fixtures

- 9) How many people work in the District 1590 Woodlake Location?

  Answer: As of 5/26/10 number of employees 205 with equal male/female ratio
- 10) Reference section 6.4.e page 9. Clarify interior windows cleaning requirements

  Answer: : Do you means 6.4.f? Of the 114 windows, 30 % do not have easy access
  for cleaning, dusting, and spider web removal would occur while cleaning the blinds.
- 11) Reference section 6.4.d and 6.5.e page 9. Clarify cleaning of interior walls

  Answer: Do you means 6.5.b? Restrooms and as needed surfaces including
  partitions, and common wall (Halls, stairs, and areas around trash containers

12) Reference section 6.6 page 9. Clarify – clean all wall surfaces

Answer: See above #11

13) Can the contractor provide a non-working supervisor?

**Answer: Yes** 

14) What is the current contract price per square foot, per month?

Answer: Per the last approved contract renewal .145

15) Reference section 6.1.k page 7. Can a dry, absorbent cloth be used in place of a wet, damp, cloth?

Answer: Yes, as long as the results are to MoDOT's satisfaction.

16) In regard to the Barrett station complex, please provide breakdown in square footage per building, of the rubberized title, flooring, etc. Also, the actual square footage of the Signal & Lighting building to include the Locate office and upstairs office in this building?

Answer:

Building 2309 (Garage) No change, reference page 3 section 1.2 "Garage Building"

Rubber Flooring (Hall & Upper Shop Office)
Ceramic Tile (Bathrooms, Offices, and Breakroom)
VCT (Procurement)

## **Building 2309A (Signals and Lighting)**

VCT (General Office and Upper Office) 3100 s.f. (revised from page 3 section 1.2 to include upper office.

<u>Building 2309D (Striping)</u> No change, reference page 3 section 1.2 "Striping Building"

VCT (General Office and Break Room)